

# Diploma of Leadership and Management

## BSB51918

### Why Choose NEVC for your Training Needs?

#### Qualification Overview

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

#### Customised to your business needs

Training and assessment can be flexible and tailored to individual or business needs, built the way the employer wants. Options include:

- on-line or workbooks, with no face-to-face classes to attend, supported by the trainer (phone & email contact)
- In the workplace, supported by visits by the trainer.
- A combination of both

#### Trainers are highly experienced

Our trainers are all qualified workplace trainers/assessors as well as having extensive experience working in a business environment.

#### Comprehensive RPL Process

Our trainers are committed to recognising an individual's industry knowledge and experience.

Depending on an individual's ability, and their exposure to industry, there is the ability to fast-track many aspects of the training.

#### Rolling Intakes

Training can start at any time throughout the year – no need to wait for a new semester to begin.

#### Course Fee

**\$5,000.00** GST exempt

**For further information please contact us on  
8397 9500 or [nevc@neda.asn.au](mailto:nevc@neda.asn.au)**



# Training Plan (Sample)

The Diploma of Leadership and Management has a good level of flexibility when selecting units for the training plan. There are 4 compulsory core units, with an additional 8 elective units required (12 units in total). The elective units can be selected from a vast range of subject areas including:

- Administration
- Creativity and Innovation
- Stakeholder Relations
- Management and Leadership
- Industry Capability
- Information Technology
- Workforce Development
- Creativity and Innovation
- Knowledge Management

Diploma of Leadership and Management – BSB51918		
Unit Code	Unit Title	Nominal Hours
<b>Core Units</b> (4 required)		
BSBLDR502	Lead and manage effective workplace relationships	50
BSBLDR511	Develop and use emotional intelligence	60
BSBMGT517	Manage operational plan	70
BSBWOR502	Lead and manage team effectiveness	60
<b>Electives</b> (8 required)		
BSBPMG522	Undertake project work	60
BSBWHS521	Ensure a safe workplace for a work area	60
BSBWOR501	Manage personal work priorities and professional development	60
BSBLDR513	Communicate with influence	60
BSBINN502	Build and sustain an innovative work environment	50
BSBCUS501	Manage quality customer service	40
BSBADM502	Manage meetings	30
BSBLED501	Develop a workplace learning environment	60
<b>Total</b>		<b>660</b>

