

Certificate IV in Leadership and Management

BSB40520



Why Choose NEVC for your Training Needs?

Qualification Overview

This qualification reflects the role of individuals working as developing and emerging leaders and managers in a range of enterprise and industry contexts.

As well as assuming responsibility for their own performance, individuals at this level are likely to provide leadership, guidance and support to others. They may also have some responsibility for organising and monitoring the output of teams.

They apply solutions to a defined range of predictable and unpredictable problems and analyse and evaluate information from a variety of sources.

Customised to your business needs

Training and assessment can be flexible and tailored to individual or business needs, built the way the employer wants. Options include:

- on-line or workbooks, with no face-to-face classes to attend, supported by the trainer (phone & email contact)
- In the workplace, supported by visits by the trainer.
- A combination of both

Trainers are highly experienced

Our trainers are all qualified workplace trainers/assessors as well as having extensive experience working in a business environment.

Comprehensive RPL Process

Our trainers are committed to recognising an individual's industry knowledge and experience.

Depending on an individual's ability, and their exposure to industry, there is the ability to fast-track many aspects of the training.

Rolling Intakes

Training can start at any time throughout the year – no need to wait for a new semester to begin.

Course Fee

This qualification may be subsidised by the South Australian Government for eligible participants.

Contract of Training: **\$2,400**

FFS Price: **\$5,200**



This course is subsidised by the Government of South Australia for eligible participants, visit www.skills.sa.gov.au for Participant Eligibility Criteria.

**For further information please contact us on
8397 9500 or nevc@neda.asn.au**



13-Feb-23

Training Plan (Sample)

The Certificate IV in Leadership and Management has a good level of flexibility when selecting units for the training plan. There are 5 compulsory units, with an additional 7 elective units required (12 units in total).

| Certificate IV in Leadership and Management – BSB40520 | | |
|--|---|---------------|
| Unit Code | Unit Title | Nominal Hours |
| Core Units (5 required) | | |
| BSBLDR411 | Demonstrate leadership in the workplace | 50 |
| BSBLDR413 | Lead effective workplace relationships | 50 |
| BSBOPS402 | Coordinate business operational plans | 40 |
| BSBXCM401 | Apply communication strategies in the workplace | 50 |
| BSBXTW401 | Lead and facilitate a team | 50 |
| Electives (7 required) | | |
| BSBLDR412 | Communicate effectively as a workplace leader | 40 |
| BSBOPS403 | Apply business risk management processes | 50 |
| BSBPEF402 | Develop personal work priorities | 40 |
| BSBSTR502 | Facilitate continuous improvement | 60 |
| BSBWHS411 | Implement and monitor WHS policies, procedures and programs | 50 |
| BSBOPS401 | Coordinate business resources | 30 |
| BSBOPS405 | Organise business meetings | 20 |
| Total | | 530 |

